

MINUTES of the
28th February 2017 Meeting of the
University Faculty Handbook Committee
International Center, Room 514
11:30 A.M.

APPROVED - March 31, 2017

- I. Call to Order: The University Faculty Handbook Committee met on Tuesday, February 28th, 2017 in room 514 of the International Center Building. The meeting was called to order by the Chair, Dr. Kimberley Davis at 11:31.

Members Present: Dr. Ann Blackwell; Dr. Ann Blankenship; Dr. Leisa Flynn; Dr. Rebecca Powell; Ms. Tisha Zelner; Ms. Subrina Cooper; Dr. Samuel Bruton; Dr. Max Grivno; Dr. William Powell; and Dr. Kimberley Davis. Guest attendees: Dr. Mac Alford and Dr. David Beckett.

- II. Approval of Minutes: The motion to approve the Minutes of the 9 December 2016 meeting was made by Dr. Samuel Bruton and seconded by Dr. Ann Blankenship. The motion carried and the December Minutes were approved as presented.

- III. Approval of Agenda for February 28th, 2017: The Agenda for today's meeting was approved with the motion made by Dr. Samuel Bruton and seconded by Dr. Ann Blankenship.

- IV. The first item on the agenda was a continuation of Discussion Item 1, presented by Ms. Tisha Zelner on behalf of the Council of Chairs concerning 9.5.2 of the Faculty Handbook, *Eligibility to Serve on Departmental Tenure and Promotion Committees*, and was up for a second vote. The matter at hand pertains to making a change and addition of the word "**Tenure**" as a qualification to serve on departmental promotion to the paragraph: Tenure is not presently included in the language of 9.5.2 as criterion for service on the Departmental Promotion Committee.

Over the past several months -

phrases and make them consistent. The reader may see proposed changes below:

From: **3.4.1 Policies and Procedures Regarding Non-Tenure-Track Faculty at the University of Southern Mississippi: Research and Clinical Professors, Instructors, Lecturers, and Senior Lecturers, Teaching Professors, Artists-In-Residence, and Professors of Practice.**

B. Instructor, Lecturer, Senior Lecturer, and Teaching Professor Positions

(Begins mid-paragraph, page 23, electronic version of 2016, current.)

positions at the University and who lack the terminal degree in the discipline in which they teach are to be appointed at the rank of Instructor. Individuals who are initially appointed to such positions at the University and who hold the terminal degree in the discipline in which they teach, or in a closely related discipline, are appointed at the rank of Assistant Teaching Professor. Individuals at the University who currently hold the title of Instructor but possess the terminal degree in the discipline in which they teach (or in a closely related discipline) may be moved to the rank of Assistant Teaching Professor. Instructors at the University who earn the terminal degree in the discipline in which they teach (or in a closely related discipline) may also be moved to the rank of Assistant Teaching Professor. **An individual within the University** ~~Individuals seeking these positions~~ **this change in position** (regardless of prior service

Professor to Full Teaching Professor merit increases in salary. Promotions from Instructor to Lecturer and from Lecturer to Senior Lecturer also merit increases in salary.

All candidates (regardless of prior service or teaching experience) for **promotion via** the Instructor Lecturer Senior Lecturer track or the Teaching Professor pathway will prepare a dossier describing their accomplishments and rationales for seeking ~~the position or a~~ promotion. Recommendations regarding these positions or promotions will be made by the candidate's Departmental Promotion Committee, department chair, College Advisory Committee, and college dean. For promotions from Instructor to Lecturer and from Assistant Teaching Professor to Associate Teaching Professor the Departmental Promotion Committee will consist of the department's tenured ...

Dr. William Powell moved to accept the presented changes in language to the above section made by Dr. Beckett; seconded by Ms. Zelner. The motion carried and the presented changes were **approved with Vote 1.**

The motion was then made to Table the discussion by Dr. Ann Blackwell and seconded by Dr. Samuel Bruton, stating that there is a need to *"make a consist flow of language or description as regards promotion for Non-Tenure-Track Faculty."* Although a couple of great suggestions were made – Dr. Grivno – the committee agreed to *table* the discussion and any attempts to make revisions at this meeting. Dr. William Powell volunteered to look at this chapter, as well as chapter 9, and provide some initial revisions at our next meeting. Davis also found a number of grammatical errors in this section, which should be corrected and given to Allison Gillespie for upload. However, these may be covered in the pending revisions of Dr. W. Powell and/or as we move along in what may be an ongoing discussion of this section for a couple of months.

Respectfully submitted,

Dr. Kimberley Davis
Chair, University Faculty Handbook Committee