Quick Reference Guide

Version1S_12032010

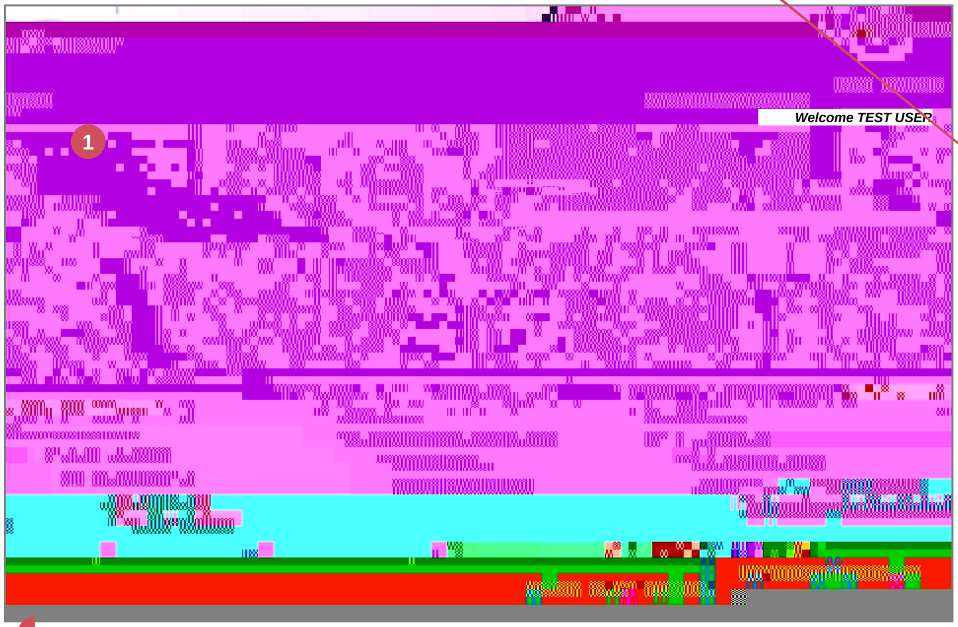
Home Page

From the Retirement Manager home page, you will be able to access information and navigate to your retirement plan tasks quickly and efficiently.

The ***My Savings Manager*** menu on the left displays retirement plan transactions. This section will also house the history of previous transactions you have generated should you need to revisit or print this information.

The ***Plan Information*** menu in the center displays information related to your retirement plans. This may include retirement plan account balances, plan details and documentation, investment provider contact information and contact information at your employer.

The ***Financial Tools*** menu on the right displays education information relative to financial planning. In this section you will find current retirement articles and retirement plan calculators to help you maximize your savings.



Points of Interest

1. Access “My Profile” to set up or change your user id, password, security image or security questions.
2. Need Help? Answers to Frequently Asked Questions.
3. View a brief demonstration of Retirement Manager!

We are looking for your feedback! Click this link for a short survey and provide us with your comments and suggestions!