

To: Faculty and Staff

From: Andrea Phillips, Controller  
Jacob Cochran, Interim Director, Procurement and Contract Services

Date: March 20, 2024

Re: Fiscal Year 2024 Year-End Procedures

Please share this memorandum with members of your staff who need to be aware of these processing and

24n.7 ( s)11.3 (s)fSfiocesE Tc -0.0n15.3 (er)(or)17 (and)13.3 (u)13.3 (m)-3 ( w)6 (i)-0.6 (t)2 (h )J16.453 0 Td[m]-3 (e)13.6.453 6j0.827

---

---

