

USM AOP General Business Meeting Minutes November 14, 2024

President Washam called the meeting to order at 11

Community Service, Crystal Tolible

1. Food drive for Eagles Nest and Southern Pines at our workshop.
Coats for Comfort stll going on.
Cards for Veterans in December.
Embracing our Elderly fundraiser for senior care is coming up.

Gulf Coast, Chair Dajaneir Thompson

1. Snack and Share at Gulf Park last week was a success.

Publicity, Chair Dena Temple

1. Commi t ee met N

USM AOP Financial Report

October 10, 2024

Effective 8/1/24 thru 9/30/24

USM Budget	\$2,002.20
Checking Account	\$2,903.88
Comcast Funds	\$1,646.00
Total Balance of all accounts	\$6,552.08

Income to Checking:

Interest Earned for August & September	\$1.19
Membership Dues	\$140.00
Donation	\$40.00
Total Income to Checking:	\$181.19

Expenses from Checking

Meet & Greet Expenses	\$61.37
Baptist Student Union	\$50.00
Total Expenses from Checking	\$111.37

Expenses from Budget:

Student Scholarship	\$250.00
Total Expenses from Budget:	\$250.00

AOP Bylaws Suggested Changes.

ARTICLE I

The name of this organization shall be The University of Southern Mississippi Association of Office Professionals.

ARTICLE II

purposes and aims of the Association of Office Professionals are

- to elevate the standards of the group,
- to advance the general welfare of its members,
- to provide an organized means of communication among members and throughout all USM campuses,
- foster better relationships and understanding among members, and
- to pool ideas and ideals, thereby promoting an overall better educational system at the University of Southern Mississippi.

ARTICLE III

Membership

Section 1. Any person in a secretarial, clerical, or any other related support staff position, full time employment at The University of Southern Mississippi is eligible for active membership in the organization upon payment of dues.

membership entitles a member to vote, hold office, and attend meetings - _____ members may be eligible to participate in the Professional Standards Program.

Section 3. Retired active members may not vote or hold office, but are entitled to honorary status and no dues.

Section 4. Associate membership in the association shall be open to persons who are interested in advancing the purposes of the organization but are not eligible for active membership. - members shall pay annual dues and shall have the rights and privileges of active members except that of voting, holding office, and participating in the Professional Standards Program.

Section 5. The annual dues for all classes of members shall be established by the membership. The membership year shall extend from July 1 through June 30. Membership dues are renewable before October 31.

ARTICLE IV

Meetings

Section 1. A regular meeting of association members will be held each month. The schedule of meetings will be determined at the beginning of the year by the board of directors. -the second Tuesday of each month at noon. If a conflict occurs, the board of directors has the discretion to temporarily change the meeting date.

~~Section 2. There shall be at least one association meeting per month.~~

ARTICLE VII
Duties of the Officers

ARTICLE VIII

Appointments and Committees

Section 1. Standing committees of the association shall be affiliations, budget, in service, community service, hospitality, membership, nominating and elections, PSP advisory, publicity, ways and means,

ARTICLE X
Amendment

Section 1. These bylaws may be amended at any regular meeting of the AOP by a vote of two thirds of the active members present, provided that the proposed amendment shall have been submitted in writing to the membership for study at least three weeks before