

USM AOP Executive Meeting Minutes

December 3, 2024

- I. Call to Order and Roll Call
 - a. Meeting called to order at 11:33am.
- II. Recognition of Guests or New Members
 - a. No guests or new members in attendance.
- III. Adoption of Agenda
 - a. Cindy Walker made a motion to adopt the agenda, Aretas Squire seconded the motion. Motion carried.
- IV. Approval of Minutes
 - a. No minutes ready for approval.
- V. Inspiration
 - a. Enjoy the moment.
- VI. Communications
 - a. There were no communications to share.
- VII. Reports of Officers/Committee Chairs
 - a. Officer Reports
 - i. President Geneal Washam
 - 1. Jennifer Lewis was very appreciative of her gift. Her plaque was delivered to her old office to be sent with her other personal items.
 - 2. There will be no general meeting in December.
 - 3. Professional Development Seminar will be May 16th.
 - a. We will start putting information out so that people can get it on their calendar.
 - b. I would like a survey to be sent out to members as to how many can attend or any barriers and challenges that may be preventing their attendance. This can help us to come up with ways to help them attend.
 - c. Also need to start talking about the NAEOP Conference so we can get lots of people to attend.
 - ii. President-Elect Gayle Sollfrank
 - 1. Professional Development Seminar
 - a. Need to fill out the official form requesting Dr. Paul attend PDS. He wants to do a workshop on leadership.
 - 2. Spring in-service is lined up.
 - iii. Vice President Aretas Squire
 - 1. Valerie Gaddis is now officially a member.
 - 2. Donut distribution has been postponed.

